

## Guidelines for participating in the electronic meeting (E-AGM), proof of meeting attendance rights, instructions for proxy voting, voting procedures, and vote counting.


Shareholders or proxies wishing to attend the meeting must submit the specified identity verification documents to the company. Once the company has verified the information against the shareholder register as per the closing date of the shareholder register, the electronic meeting service provider will send the meeting participation link and user manual to the email address you provided to the company. The link will be sent one day before the meeting.

\*\*\* This E-AGM will be conducted electronically only, and there will be no physical meeting venue as in the past. Shareholders are kindly requested not to travel to the company. \*\*\*

### Notification of intention to attend the meeting via electronic media

Shareholders who wish to attend the meeting via electronic media must express their intention to participate as follows

1. Notify your intention to attend the meeting via website submission or QR Code. Notify your intention to attend the meeting by submitting information via the website or QR Code

Scan QR Code	Go to the link
	<a href="https://Its.theKoble.com/agm/emeeting/index/1">https://Its.theKoble.com/agm/emeeting/index/1</a>
<p>Note: The system for submitting requests to attend the meeting will be open from April 16 to April 25, 2026, or until the meeting is completed (the system does not accept submissions on Saturdays, Sundays, and public holidays).</p>	
<ol style="list-style-type: none"> <li>1. Fill in the shareholder's information               <ol style="list-style-type: none"> <li>1. Securities holder account number</li> <li>2. Name (no need to include a title)</li> <li>3. Surname</li> <li>4. National ID card number</li> <li>5. Choose to accept the terms and consent to access personal information.</li> <li>6. Press "Confirm"</li> </ol> </li> <li>2. Check the shareholder names and the number of shares. If correct, please provide additional information.</li> </ol>	

1. Name-Surname (in English)
2. Email to receive the link for joining the meeting
3. Mobile phone number

In the case of shareholders attending the meeting in person: Please provide the shareholder's mobile phone number.

In the case of proxy: Specify the mobile phone number of the proxy to be used for attending the meeting.

4. Choose the type of meeting participation
  - i. Attend the meeting in person via E-AGM
  - ii. Authorize the general public to participate in the meeting via E-AGM
  - iii. Grant a power of attorney to an independent director
5. Press "Next"

**In the case where shareholders attend the meeting in person**

Prepare to attach supporting documents to verify the identity of the shareholder

1. Copy of ID card, copy of passport, copy of government-issued ID
2. Other documents such as company certificates
3. Press "Next"
4. The system will display the message "The system has successfully received the information."  
Please check the first name, last name, and number of shares again.
5. Closing the window signifies the end of the intention to attend the meeting.

**In the case of granting a power of attorney to individuals to attend the meeting via E-AGM**

Prepare to attach supporting documents to verify the identity of the shareholder.

1. Copy of ID card, copy of passport, copy of government-issued ID
2. Other documents such as company certificates
3. Press "Next"
4. Specify the information of the authorized recipient and attach supporting documents
  - i. Name and surname of the authorized recipient (in Thai)
  - ii. Name and surname of the authorized recipient (in English)
  - iii. Attach a copy of the identification document of the authorized representative.
  - iv. Attach the completed power of attorney document with all the information filled in and signed
5. Press "Next"
6. The system will display the message "Information received successfully." Please check the first name, last name, and number of shares again
7. Closing the window signifies the end of the intention to attend the meeting

**Case of granting a power of attorney to an independent director**

1. Prepare to attach supporting documents for identity verification (similar to the case of shareholders attending the meeting in person).
2. Attach the completed power of attorney form with all information filled in and signed.
3. Press "Next"
4. The system will display the message "Information received successfully." Please check the first name, last name, and number of shares again.
5. Closing the window signifies the end of the intention to attend the meeting.

2. Attach a copy of your identification to confirm your right to attend the E-AGM.

### Evidence of the right to attend the meeting

**Individual shareholders**

- In the case where shareholders wish to attend the meeting in person via electronic media (E-Meeting)

A copy of an official identification document issued by the government that is still valid, such as a national ID card, government employee ID card, driver's license, or passport. In case of a name change, shareholders are requested to attach supporting documents and sign to certify the copy as true and correct.

- In the case where a shareholder grants a proxy to another person to attend the meeting on their behalf via electronic media. (E-Meeting)
  - The power of attorney form attached with the meeting invitation must be filled out completely and accurately, signed by both the grantor and the grantee, and affixed with the appropriate stamp duty.
  - A copy of the identity document of the grantor, such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is still valid and signed by the grantor to certify its accuracy.
 

A copy of the identity document of the authorized recipient, such as a copy of the national ID card or a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is still valid and signed by the authorized recipient certifying the copy as true.

### 1.1 Corporate shareholders

- In the case where an authorized signatory on behalf of a legal entity (director) wishes to attend the meeting in person via electronic media (E-Meeting).
  - A copy of the certificate of incorporation of the shareholder, issued no more than 1 year before the shareholders' meeting, certified as a true copy by the corporate representative (director) authorized to sign on behalf of the corporation.
  - A copy of the identification document of the corporate representative (director), such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreign national), which is still valid and signed to certify its accuracy.
- In the case where a power of attorney is granted to an attorney-in-fact to attend a meeting on behalf of someone else via electronic media (E-Meeting).
  - The power of attorney form attached with the meeting invitation must be filled out completely and accurately, signed by both the grantor and the grantee, and affixed with the appropriate stamp duty.
  - A copy of the certificate of incorporation of the shareholder, issued no more than 1 year before the shareholders' meeting, certified as a true copy by the corporate representative (director) authorized to sign on behalf of the corporation.
  - A copy of the identification document of the corporate representative (director), such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreign national), which is still valid and signed to certify its accuracy.
  - A copy of the identity document of the authorized representative, similar to the case of an individual as mentioned above.

In the case where the aforementioned documents or evidence are not in Thai or English, the shareholder must present an English translation of the documents, certified by the shareholder or by the authorized signatory binding the legal entity (in the case of a legal entity).

- In the case of shareholders who are foreign investors and appoint a custodian in Thailand to hold and manage their shares.

Please provide the following information

1. Power of Attorney Form K. (Attached with the meeting invitation letter) Fill in the information accurately and completely, sign by both the grantor and the grantee, and affix a 20 baht stamp.
2. Certificate of corporate registration of the custodian and signed to certify the copy by the authorized signatory on behalf of the custodian or the authorized representative, along with the official seal of the corporation (if any).
3. Power of attorney from the shareholders to the custodian to act on their behalf in signing the proxy.
4. The letter confirms that the signatory of the power of attorney is authorized to conduct custodian business. (Custodian)
5. A copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of foreigners) of the authorized recipient, along with a signed certification of the copy's authenticity.

**3. In case shareholders are unable to attend the shareholders' meeting via electronic media**

You can grant a proxy to any other person or an independent director of your company as listed in the attached document 8 to attend the meeting and vote according to your wishes, using Proxy Form B. For general shareholders, or Proxy Form C. In the case where the shareholder is a foreign investor and appoints a custodian in Thailand to hold and manage the shares, as indicated in the attached document 5, please submit the required identity verification documents to the company by April 25, 2026, thru the following channels

- Via email: [companysecretary@lightuptotal.co.th](mailto:companysecretary@lightuptotal.co.th)
- By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)  
1251/1, 5th Floor, Pattanakarn Road, Suan Luang Sub-district, Suan Luang District, Bangkok 10250

Note: In cases where shareholders specify their votes for each agenda item, the independent directors will cast their votes according to the instructions provided in the proxy form. For each agenda item, shareholders have the right to vote either in favor, against, or abstain, but cannot split their votes (except for Custodian votes).

Participation in the electronic media meeting (E-AGM)

1. When shareholders or proxies who have expressed their intention to attend the meeting and have been fully verified, you will receive an email from the meeting service provider. This email will contain a link to join the meeting and a user manual for the system. Please study the E-AGM system user

manual in detail one day before the meeting. If you do not receive this email by April 29, 2026, please contact the company immediately.



2. You will need to prepare this information for logging in

In the case of shareholders attending the meeting in person: shareholder account number (securities holder registration number) and the shareholder's ID card number.

In the case of a proxy: the ID card number and mobile phone number of the proxy

3. Participation in the meeting and voting via electronic media can be done using a computer, notebook, tablet, and mobile phone thru the Chrome web browser with 4G internet or basic home internet.

Note: In case of joining the meeting via tablet and mobile phone, you must install the Zoom Cloud Meeting program before joining the meeting, which can be downloaded as follows.

iOS system	Android system
	
<a href="https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307">https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307</a>	<a href="https://play.google.com/store/apps/details?id=us.zoom.videomeetings">https://play.google.com/store/apps/details?id=us.zoom.videomeetings</a>

4. The system will allow you to join the meeting 60 minutes in advance. However, the live broadcast will only start at the scheduled meeting time.
5. To log in as a meeting participant, you must provide the shareholder registration number and the shareholder's ID card number.
6. Voting thru the E-Voting system allows you to vote on each agenda item by either agreeing, disagreeing, or abstaining from voting. If you do not vote on any agenda item, the system will automatically consider your vote as an agreement (using the method of counting votes by defaulting to agreement).

7. In case participants encounter any issues or problems while using the E-AGM system, you can contact OJ International Co., Ltd. at the phone number specified in the email that was sent along with the user manual for the system, or call 02-079-1811. 02-079-1811

Submitting recommendations or questions related to business, industry, company performance, or any agenda items, which will be considered at the E-AGM meeting.

In case shareholders wish to send recommendations or questions, they can do so in the following two ways.

1. Send your suggestions or questions to the company in advance of the meeting thru the following channels.
  - Email: [companysecretary@lightuptotal.co.th](mailto:companysecretary@lightuptotal.co.th)
  - Tel: 02-117 1553-4 Or 080-545-6941 (Company Secretary)
  - By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)  
1251/1, 5th Floor, Pattanakarn Road, Suan Luang Sub-district, Suan Luang District,  
Bangkok 10250

Send suggestions or questions during the meeting for participants of the E-AGM. Participants must state their full name and indicate whether they are attending the meeting as shareholders themselves or as proxies before submitting any suggestions or questions. The company has opened channels for submitting suggestions and questions during the meeting as follows:

- Text messaging conversation channel (Chat) Q&A
- Audio conversation channel, where participants will press the raise hand button and turn on the microphone on their devices after the system administrator sends an invitation for you to speak. Please turn off the microphone after you finish speaking each time (for more details, please refer to the meeting participation manual sent to the participants' email).

If shareholders have any questions regarding the meeting, they can contact the staff as follows.

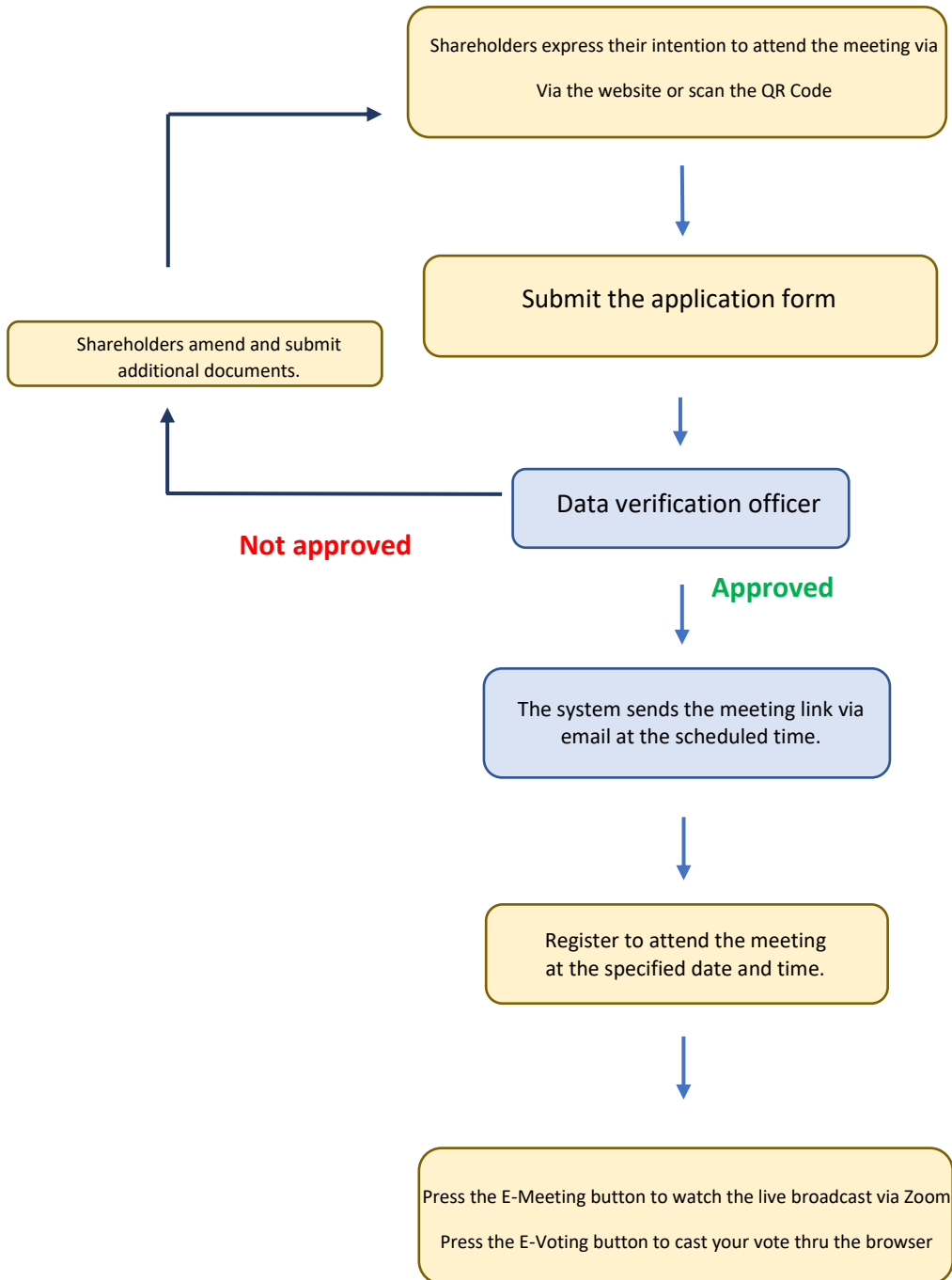
1.Regarding the submission of identity verification documents to participate in the electronic shareholder meeting (E-Meeting), please contact the company secretary for more information thru the company's contact channels as detailed above.

2.Regarding the procedures for attending the meeting and voting thru electronic media (E-Meeting), if you have confirmed your identity correctly and completely, please contact OJ International Co., Ltd. at the

phone number specified in the E-Mail that sent you the system user manual, or call 02-079-1811. 02-079-1811

Diagram showing the steps to participate in a meeting via electronic media

Shareholders who wish to attend the meeting via electronic media must express their intention to participate as follows.



Note:

If shareholders are unable to attend the E-AGM in person

Shareholders can authorize another person or an independent director of the company to attend the meeting on their behalf and attach a copy of their identification to confirm their right to attend the E-AGM via email or postal mail.

Please study the user manual for the electronic shareholder meeting system in detail as follows.

- Guide to expressing the intention to attend a meeting thru the E-Request system



- User manual  
(Registration for attending the meeting and using the electronic shareholder meeting system  
(E-AGM))



**Instructions for granting a power of attorney**

The Department of Business Development, Ministry of Commerce, has specified three types of power of attorney forms according to the Department of Business Development's announcement on the specification of power of attorney forms (No. 5). B.E. 2550 as follows

- Form A It is a general power of attorney form, which is simple and uncomplicated.
- Form B. It is a power of attorney form that specifies various items to be delegated with clear and definite details.
- Form C. It is a form used only in cases where the shareholder is a foreign investor and appoints a custodian in Thailand to hold and manage the shares.

The company has sent the proxy letter type A. Form B And Form C. As specified by the Department of Business Development, Ministry of Commerce, according to the details in "Attachment No. xx," included with this meeting invitation, or can be downloaded from <https://investor.lightuptotal.co.th/>

**Voting and vote counting**

**Voting**

1. Count one share as one vote.
2. For each agenda item, the system will display three buttons for voting: Agree, Disagree, and Abstain. The chairman will announce the voting, and shareholders who wish to vote must press one of the buttons only. (Note that the voting can be changed until the voting for that agenda item is closed.)

(1) In the event that shareholders do not press any voting buttons until the voting period for that agenda closes, the company will count your votes as agreeing votes.

(2) In the event that shareholders have already granted a proxy and cast their votes in advance in the proxy statement, the company will record those votes in advance for that agenda.

Counting the votes

The chairman will announce the voting results for each agenda item after the system has processed the votes. The votes will be separated into categories of approval, disapproval, and abstention, along with the number of votes and their percentage. Shareholders will not be able to cast or change their votes once the system has closed the voting for each agenda item.