

Guidelines for attending the shareholders' meeting via electronic media (E-EGM)

Shareholders or proxy holders who wish to attend the meeting must submit the specified identity verification documents to the company by May 23, 2025. Once the company has verified the information according to the shareholder list based on the closing of the shareholder register, the meeting service provider will send the link for joining the meeting and the user guide to the email you provided to the company. The link will be sent one day before the meeting. The service provider for the electronic meeting will send the link for joining the meeting and the user manual to the email you provided to the company. The link will be sent one day before the meeting.

Notification of intention to participate in the meeting via electronic media

Shareholders who wish to attend the meeting via electronic media must express their intention to attend the meeting in the following manner.

1. Notify your intention to attend the meeting by sending information via E-Mail or mail.

In the case where shareholders wish to express their intention to participate in the meeting via electronic media (E-EGM) by sending information through E-Mail or postal mail

1. Please fill out the document indicating your intention to participate in the electronic meeting (E-EGM) (Enclosure 11). Kindly specify your email and mobile phone number clearly for registration purposes.
2. Attach a copy of the identification document to confirm your right to attend the E-EGM.

2.1 Individual shareholders

- In the case where shareholders wish to attend the meeting in person via electronic media (E-Meeting)
 - A copy of a government-issued identification document that is still valid, such as an ID card, government employee ID, driver's license, or passport. In case of a name change, shareholders are requested to attach supporting evidence.
- In the case where a shareholder grants a proxy to another person to attend the meeting on their behalf through electronic media (E-Meeting)
 - The power of attorney form attached with the meeting invitation must be filled out completely and accurately, signed by both the grantor and the grantee, and affixed with the appropriate revenue stamp.
 - A copy of the identity document of the grantor, such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is not expired and bears the grantor's signature certifying the copy as true.

- A copy of the identification document of the authorized recipient, such as a copy of the national ID card or a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is not expired and bears the authorized recipient's signature certifying the copy as true.

2.2 Corporate shareholders

- In the case where an authorized signatory on behalf of a legal entity (director) wishes to attend the meeting in person via electronic media. (E-Meeting)
 - A copy of the certificate of incorporation of the shareholder, issued no more than 1 year before the shareholders' meeting, certified as a true copy by the corporate representative (director) authorized to sign on behalf of the corporation.
 - A copy of the identification document of the legal entity representative (director), such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is still valid and has a signed certification of the copy's authenticity.
- In the case where a power of attorney is granted to an attorney-in-fact to attend a meeting on behalf of the principal via electronic media. (E-Meeting)
 - The power of attorney form attached with the meeting invitation should be filled out completely and accurately, signed by both the grantor and the grantee, and fully stamped.
 - A copy of the certificate of incorporation of the shareholder, issued no more than 1 year before the shareholders' meeting, certified as a true copy by the corporate representative (director) authorized to sign on behalf of the corporation.
 - A copy of the identification document of the legal entity representative (director), such as a copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of a foreigner), which is still valid and has a signed certification of the copy's authenticity.
 - A copy of the identification document of the authorized representative, similar to the case of an individual as mentioned above.

In the case where the aforementioned documents or evidence are not in Thai or English, the shareholder must present an English translation of the documents, certified by the shareholder or by an authorized signatory of the legal entity (if it is a legal entity).

3. Send the documents indicating your intention to participate in the meeting via electronic media (Item 1) and proof of identity along with supporting documents (Item 2) to the company by May 23, 2025.
 - Via email: companysecretary@lightuptotal.co.th
 - By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)
1251/1, 5th Floor, Pattanakan Road, Suan Luang Subdistrict, Suan Luang District, Bangkok 10250

Participating in a meeting via electronic media (E-EGM)

1. When shareholders or proxies who have expressed their intention to attend the meeting and have been thoroughly verified, you will receive an email from the meeting service provider. This email will contain a link to join the meeting and a user manual for the system. Please study the E-EGM meeting system user manual in detail one day before the meeting. If you do not receive the aforementioned E-Mail by May 23, 2025, please contact the company immediately.
2. You will need to prepare this information for logging in
In the case of shareholders attending the meeting in person: เลขบัญชีผู้ถือหุ้น (Securities holder registration number) and the identification card number of the shareholder
Case of the attorney-in-fact: The ID card number and mobile phone number of the authorized representative.
3. Participation in meetings and voting via electronic media can be done using a computer, notebook, tablet, and mobile phone through the Chrome web browser with 4G internet speed or basic home internet.

Note: In the case of joining the meeting via tablet and mobile phone, you must install the Zoom Cloud Meeting application before joining the meeting, which can be downloaded as follows.

| IOS system | Android system |
|---|---|
|  |  |
| https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307 | https://play.google.com/store/apps/details?id=us.zoom.videomeetings |

4. The system will allow joining the meeting 60 minutes in advance. However, the live broadcast will only start at the scheduled meeting time.
5. Logging into the meeting will require the shareholder's registration number and the shareholder's ID card number.
6. Voting through the E-Voting system allows you to vote on each agenda item by choosing one of three options: agree, disagree, or abstain. If you do not vote on any agenda item, the system will automatically consider your vote as an agreement (using a method of counting votes by defaulting to agreement).

7. In case participants encounter any issues or problems while using the E-EGM system, you can contact OJ International Co., Ltd. at the phone number specified in the email that was sent along with the user manual for the system.

*** This E-EGM will be conducted electronically only, and there will be no physical meeting venue as before. Shareholders are requested not to travel to the company. ***

In the case where shareholders wish to grant a power of attorney to an independent director

For shareholders who are unable to attend the E-AGM in person or cannot grant a proxy to another proxy to attend the E-EGM, if shareholders wish to grant a proxy to an independent director, please send the proxy form (attached document 9) specifying the proxy as one of the independent directors designated by the company, along with the supporting documents, to the company by May 23, 2025, through the following channels

- Via email: companysecretary@lightuptotal.co.th
- By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)
1251/1, 5th Floor, Pattanakarn Road, Suan Luang Subdistrict, Suan Luang District, Bangkok 10250

Note: In the case where shareholders specify their votes for each agenda item, the independent directors will cast their votes as indicated in the proxy form. In the voting for each agenda item, shareholders have the right to vote either in favor, against, or abstain from voting, but they can only choose one option and cannot split their votes (except for votes by Custodian).

In the case of shareholders who are foreign investors and appoint a custodian in Thailand to hold and manage their shares. Please provide the following information

1. Proxy letter Form C (attached with the meeting invitation). Fill in the information accurately and completely, sign by both the grantor and the grantee, and affix a 20 baht stamp.
2. Certificate of registration of the legal entity of the custodian and signed to certify the accuracy of the copy by the authorized signatory on behalf of the legal entity of the custodian or the authorized representative, along with the official seal of the legal entity (if any).
3. Power of attorney from shareholders to the custodian to act as the signatory on the proxy.
4. The letter confirms that the signatory of the power of attorney is authorized to conduct custodian business. (Custodian)
5. A copy of the national ID card, a copy of the civil servant ID card, or a copy of the passport (in the case of foreigners) of the authorized recipient, certified as a true copy

6. Deliver the information through the following channels.

- Via email: companysecretary@lightuptotal.co.th
- By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)

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Submitting recommendations or questions related to business, industry, company performance, or any agenda items, which will be considered at the E-EGM meeting.

In case shareholders wish to submit recommendations or questions, they can do so in the following two ways

1. Send your suggestions or questions to the company in advance of the meeting through the following channels.

- Via email: companysecretary@lightuptotal.co.th
- Phone: 02-117-1553-4 ,080-545-6941 (Company Secretary Department)
- By mail: Light Up Total Solution Public Company Limited (Company Secretary Department)

1251/1, 5th Floor, Pattanakarn Road, Suan Luang Subdistrict, Suan Luang District, Bangkok 10250

2. Send suggestions or questions during the meeting for those attending the E-AGM. Participants must state their full name and indicate whether they are attending as shareholders themselves or as proxies before submitting any suggestions or questions. The company has opened channels for submitting suggestions and questions during the meeting as follows:

- Text messaging system (Chat) Q&A

If shareholders have any questions regarding the meeting, they can contact the staff as follows.

1. Regarding the submission of identity verification documents to participate in the electronic shareholder meeting (E-Meeting). Contact the company secretary for further information through the company's contact channels as detailed above.
2. Regarding the procedures for participating in the meeting and voting through electronic media (E-Meeting), in case your identity has been verified correctly and completely, please contact OJ International Co., Ltd. at the phone number specified in the E-Mail that sent you the system user manual.